

AGENDA ITEM: 4

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Meeting	Cabinet Resources Committee
Date	28 April 2005
Subject	Additional Highways and Parking Fees and Charges
Report of	Cabinet Member for Resources
Summary	The report seeks approval for additions to the schedule of the 2005/6 Highways fees and charges and an addition to the schedule for Parking fees and charges.

Officer Contributors	Head of Highways and Design
Status (public or exempt)	Public
Wards affected	N/A
Enclosures	Appendix A
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: Lynn Bishop

1. RECOMMENDATIONS

1.1 That the fees and charges detailed in the attached Appendix A be approved.

2. RELEVANT PREVIOUS DECISIONS

2.1 Cabinet Resources Committee 25 November 2004 Decision 6 and Overview and Scrutiny Committee 17 January 2005 where the 2005/06 fees and charges for Highways & Design, Planning and Environmental Services were approved.

2.2 Cabinet Resources Committee 23 September 2004 Decision no 6

1. that increases in fees and charges in line with the Financial Forward Plan be approved by Heads of Service in consultation with the Cabinet Member for Resources, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.
2. that increases in fees and charges above the rate assumed in the Financial Forward Plan be approved by Cabinet Resources Committee, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

3.1 None.

4. RISK MANAGEMENT ISSUES

4.1 Failure to increase fees and charges adequately will create pressures on other Council budgets.

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

5.1 The Watling Car Park charges were taken into account in the 2005/06 budget. Any net impact from the proposed highways and reproduction charges will be taken into account in revenue monitoring.

6. LEGAL ISSUES

6.1 None in the context of this report.

7. CONSTITUTIONAL POWERS

7.1 The Council's Constitution Part 3 paragraph 3.6 authorises Cabinet Resources Committee to approve income sources and charging policies.

8. BACKGROUND INFORMATION

8.1 The 2005/06 Highways fees and charges were previously approved by the Cabinet Resources Committee on 25 November 2004 and the Overview and Scrutiny Committee on 17 January 2005. This report details additional fees and charges only (Appendix A).

- 8.2 A charge is proposed for making amendments to traffic management orders which allow controlled parking zones to be updated when vehicle cross-overs are subsequently implemented.
- 8.3 When construction of a crossover requires a parking place to be removed or amended in length it is necessary to change the traffic orders defining the limits of the parking place.
- 8.4 The proposed charges seek to including a charge for staff time to carry out the traffic order amendment and for the costs of advertising the amendment in the local press. The advert allows a period of three weeks for any objections to be made. If objections are received then these will have to be sent to the Cabinet Member and Chairman of the relevant Area Environment Sub-Committee for their consideration. In these cases an additional charge is incurred to take into account extra staff costs.
- 8.5 It is expected that these changes will affect 30 to 40 residents per annum, based on current provision levels, and anticipating future needs.
- 8.6 Fees to cover photocopying charges and postal charges are proposed to bring Highways and Design in line with other Corporate Charges. Until now no charge has been published.
- 8.7 Additional provision for Business Permits for Watling Car Park, which were inadvertently omitted from the original report.

9 LIST OF BACKGROUND PAPERS

- 9.1 None.

MOI: JEL
BT: PA

Highways & Design Services
Highways Services -

Fees and Charges 2005-2006

Appendix A

	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 2005/2006	COMMENT		
WATLING CAR PARK									
Business Permits									
	Vehicle Driver	Fee	per annum	£150.00	N	per permit	per annum	£300.00	

HIGHWAYS (PROPOSED)							
Crossovers which require the removal or alteration of parking bays within a CPZ. Charge covers the public consultation, advertising and ONE traffic order alteration.	Individual Applicant	Fee	N/A	Y	Each	£993.00	See Note 9
Ditto but requiring alteration to TWO traffic orders.	Individual Applicant	Fee	N/A	Y	Each	£1,458.00	See Note 9

REPRODUCTION							
Photocopying							
A3		Charge	N/A	N	per page	0.30p	
A4		Charge	N/A	N	per page	0.20p	
Reproduction of maps / drawings							
A0-A2		Charge	N/A		per page	N/A	
A3	Individual Applicant	Charge	N/A	N	per page	£6.25	
A4	Individual Applicant	Charge	N/A	N	per page	£6.25	
Dyeline paper copies							
AO		Charge	N/A	N	per copy	£7.40	
A1		Charge	N/A	N	per copy	£6.40	
A2		Charge	N/A	N	per copy	£6.40	
A3		Charge	N/A	N	per copy	£6.40	
A4		Charge	N/A	N	per copy	£6.40	
							See Note 10 Faxed Information - £2.10 per A4 page in addition to relevant charge

Note 9 : Where objections are received to traffic orders the cost is increased by an additional £108 to take into account staff time in dealing with the objections

Note 10 : Charges are for double sided printing where necessary. All publications and maps subject to extra postage and packing, at £1.85, except where supplied to personal callers.